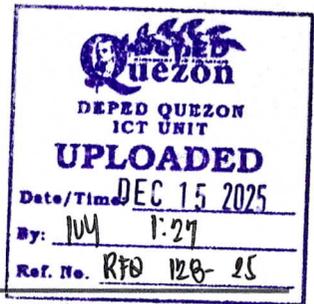




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



Bids and Awards Committee

RFQ No. 2025-38-RFOG
Date: DECEMBER 12, 2025

REQUEST FOR QUOTATION

The Department of Education, Division of Quezon, through its Bids and Awards Committee (BAC), will undertake an **Alternative Method of Procurement through SHOPPING** for the "SUPPLY AND DELIVERY OF VARIOUS SUPPLIES AND MATERIALS FOR Q4 OF FY 2025" in accordance with Section 52.1(b) of the Implementing Rules and Regulations of Republic Act No. 9184

- Name of Project** : SUPPLY AND DELIVERY OF VARIOUS SUPPLIES AND MATERIALS FOR Q4 OF FY 2025
- Approved Budget for the Contract** : Three Hundred Seventy Seven Thousand Two Hundred Twenty Five Pesos Only (Php 377,225.00)
- Specifications** : See attached Annex "D" for the Technical Specifications
- Location** : Talipan, Pagbilao, Quezon
- Delivery Term** : 30 CD upon receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's permit, Income/Business Tax Return (for ABCs above Php500k), Philgeps Registration, DTI or SEC Registration, BIR Certificate of Registration and Original Notarized Omnibus Sworn Statement, and Original Special Power of Attorney of the Owner or all members of the joint venture giving full power and authority to its officer or designated person to sign the OSS and do acts to represent the Bidder, upon submission of quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if there are signed or initialed by the bidder or his/her duly authorized representative/s.

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Submission of quotation and eligibility documents is extended until DECEMBER 16, 2025 at DepED, Division of Quezon, Talipan, Pagbilao, Quezon. Please submit your quotation in a sealed envelope addressed to:

LORENA S. WALANGSUMBAT
BAC Chairman
DepEd, Division of Quezon
Talipan, Pagbilao, Quezon

You may also download the quotation form at www.depedquezon.com.ph.

For inquiries, you may contact us at tel. no. 042-784-0366 and look for Hilariona E. Coronado.

Very truly yours,

LORENA S. WALANGSUMBAT
BAC Chairman

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

APPROVED BUDGET FOR THE CONTRACT

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
OFFICE SUPPLIES					
1	piece	Clearbook, 20 transparent pockets, legal	13	52.50	682.50
2	piece	Sign pen, Extra Fine, black, 0.3mm	82	28.50	2,337.00
3	piece	Sign pen, Fine Tip, black, 0.4mm	64	34.50	2,208.00
4	piece	Sign pen, medium Tip, black, 0.5mm	50	26.50	1,325.00
5	piece	Sign pen, Extra Fine, blue, 0.3mm	14	34.50	483.00
6	piece	Sign pen, Fine Tip, blue, 0.4mm	46	34.50	1,587.00
7	piece	Sign pen, medium Tip, blue, 0.5mm	56	32.50	1,820.00
8	piece	Pentel Signpen, blue, 0.07mm	2	109.00	218.00
9	bottle	Ink, for stamp pad, black, 50ml	10	64.50	645.00
10	piece	Glue, 130g	10	70.00	700.00
11	box	Staple wire, standard #35	23	70.00	1,610.00
12	roll	Tape masking, 24mm	22	51.00	1,122.00
13	roll	Tape masking, 48mm	22	85.00	1,870.00
14	roll	Tape, packaging, 48mm	22	62.50	1,375.00
15	roll	Tape, transparent, 24mm	54	33.50	1,809.00
16	roll	Tape, transparent, 48mm	8	47.50	380.00
17	piece	Correction tape, 8 meters	92	37.50	3,450.00
18	piece	Data File Folder, horizontal, chip board: 2.55mm thick, leatherette	7	145.00	1,015.00

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

		paper taglia lock, W-75mm, L-380mm, H-23mm, Green-70, Red-3, green-4			-
19	piece	Envelope, expanding plastic	1	41.00	41.00
20	piece	File organizer, expanding, plastic, legal	1	195.00	195.00
21	pack	Folder with tab, A4, 100 pieces per pack	3	665.00	1,995.00
22	pack	Folder with tab, legal, 100 pieces per pack	3	675.00	2,025.00
23	box	Index tab, self-adhesive, transparent, 5 sets per box	5	167.50	837.50
24	set	Marker, Fluorescent, assorted color, 3 colors per set,	31	95.00	2,945.00
25	box	Paper Clip, vinyl/plastic coated, 33mm	3	13.00	39.00
26	box	Rubber Band Big,	1	280.00	280.00
27	pad	Note PAD, stick on, 2"x3", 100 sheets per pad	21	27.50	577.50
28	pad	Note PAD, stick on, 3"x4", 100 sheets per pad	10	37.50	375.00
29	pad	Note PAD, stick on, 3"x3", 100 sheets per pad	10	35.00	350.00
30	ream	Bond Paper, 70gsm, A4 size	42	222.50	9,345.00
31	ream	Bond Paper, 70gsm, legal size	52	240.00	12,480.00
32	bottle	Ink, Epson T6641 Black	13	385.00	5,005.00
33	bottle	Ink, Epson T6642 Cyan	6	385.00	2,310.00
34	bottle	Ink, Epson T6643 Magenta	3	385.00	1,155.00
35	bottle	Ink, Epson T6644 Yellow	4	385.00	1,540.00
36	pack	Laminating Film (250 mic)	11	657.50	7,232.50
37	pack	Sticker paper, A4	27	57.00	1,539.00
38	roll	Double Sided Tape (12mmx10m), Tissue Type	17	47.50	807.50
39	pack	Photo paper, A4	18	142.50	2,565.00
40	piece	Certificate Holder A4, Black	15	56.00	840.00

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

41	pack	Vellum Board Paper, A4	57	53.50	3,049.50
42	bottle	Ink, Brother D60 Black	36	575.00	20,700.00
43	bottle	Ink, Brother BT 5000 Cyan	28	575.00	16,100.00
44	bottle	Ink, Brother BT 5000 Magenta	27	575.00	15,525.00
45	bottle	Ink, Brother BT 5000 Yellow	27	575.00	15,525.00
46	bottle	Ink, Epson 003 Black	15	385.00	5,775.00
47	bottle	Ink, Epson 003 Yellow	9	385.00	3,465.00
48	pack	Specialty paper 180gsm, A4, light cream	15	48.50	727.50
49	piece	Certificate Holder, A4 size	16	56.00	896.00
50	pack	Ear Tabs (sign here)	14	55.00	770.00
51	piece	Unipin sign pen, black, 0.5	36	68.50	2,466.00
52	piece	Gelpen 0.5, green	200	20.50	4,100.00
53	roll	Yarn (japanesse cord), green	10	55.00	550.00
54	piece	Plastic Envelope long	15	28.00	420.00
55	piece	Sign pen, BP-1 RT Black Ballpoint pen	9	24.00	216.00
		SUB-TOTAL			169,400.50
		OTHER SUPPLIES AND MATERIALS			
56	pack	Battery AA, pack of 2 pieces	103	53.00	5,459.00
57	pack	Battery AAA, pack of 2 pieces	92	73.00	6,716.00
58	can	Cleanser, scouring powder, 350g	1	65.00	65.00
59	piece	Detergent Bar, 140g	10	24.50	245.00
60	pouch	Detergent Powder, all purpose, 1kg	15	105.00	1,575.00
61	can	Disinfectant Spray, aerosol type, 400g	38	622.50	23,655.00

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

62	piece	Dust Pan, rigid non-breakable plastic	1	100.00	100.00
63	can	Furniture Cleaner, aerosol type, 300ml	6	210.00	1,260.00
64	roll	Garbage Bag, 37"x40", XXL, 10 pieces per pack Black,	22	99.00	2,178.00
65	roll	Garbage Bag, Large, black	16	42.50	680.00
66	roll	Garbage bag, XL black	20	55.00	1,100.00
67	roll	Garbage bag, XL yellow	4	59.00	236.00
68	piece	Light-Emitting Diode (LED) light bulb, 7 watts	6	111.00	666.00
69	roll	Plastic Twine	34	130.00	4,420.00
70	pack	Tissue, interfold, 100% virgin pulp, 1ply, 175pulls, sheet size: 175mmx205mm	82	101.00	8,282.00
71	pack	Toilet tissue Paper, 3-ply, 12's	157	259.00	40,663.00
72	roll	Paper Towel, 3 ply, All-purpose Kitchen towel	13	172.50	2,242.50
73	can	Insecticide, 600ml	34	500.00	17,000.00
74	bottle	Glass Cleaner, 500ml	5	230.00	1,150.00
75	bottle	Dishwashing liquid, 500ml, calamansi flavor	31	151.50	4,696.50
76	bottle	Bleaching Solution, 450ml	4	56.50	226.00
77	piece	Deodorant cake, 100g	62	83.50	5,177.00
78	roll	Garbage Bag, Large, green	6	202.50	1,215.00
79	roll	Garbage Bag, Large, yellow	7	202.50	1,417.50
80	piece	Water Absorbtion Doormat, gray, 50x60cm, rubber bottom	10	250.00	2,500.00
81	roll	Garbage Bag, 37"x40", XXL, 10 pieces per pack Green	8	212.50	1,700.00
82	roll	Garbage Bag, 37"x40", XXL, 10 pieces per pack Yellow	8	212.50	1,700.00
83	piece	Lona, 20x40ft	2	11,000.00	22,000.00

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

84	piece	Office File document storage box with lid Size: 10 1/4x12 1/2x 15 3/4 inches, heavy duty.	300	165.00	49,500.00
		SUB-TOTAL			207,824.50
		GRAND TOTAL			377,225.00

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321

DepEdTayoQuezon

www.depedquezon.com.ph

quezon@deped.gov.ph



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

Annex "C"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
 DepED, Division of Quezon
 Talipan. Pagbilao, Quezon

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s, as follows:

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
OFFICE SUPPLIES					
1	piece	Clearbook, 20 transparent pockets, legal	13		
2	piece	Sign pen, Extra Fine, black, 0.3mm	82		
3	piece	Sign pen, Fine Tip, black, 0.4mm	64		
4	piece	Sign pen, medium Tip, black, 0.5mm	50		
5	piece	Sign pen, Extra Fine, blue, 0.3mm	14		
6	piece	Sign pen, Fine Tip, blue, 0.4mm	46		
7	piece	Sign pen, medium Tip, blue, 0.5mm	56		
8	piece	Pentel Signpen, blue, 0.07mm	2		
9	bottle	Ink, for stamp pad, black, 50ml	10		
10	piece	Glue, 130g	10		
11	box	Staple wire, standard #35	23		
12	roll	Tape masking, 24mm	22		
13	roll	Tape masking, 48mm	22		
14	roll	Tape, packaging, 48mm	22		
15	roll	Tape, transparent, 24mm	54		
16	roll	Tape, transparent, 48mm	8		
17	piece	Correction tape, 8 meters	92		
18	piece	Data File Folder, horizontal, chip board: 2.55mm thick, leatherette paper taglia lock, W-75mm, L-380mm, H-23mm, Green-70, Red-3, green-4	7		
19	piece	Envelope, expanding plastic	1		
20	piece	File organizer, expanding, plastic, legal	1		
21	pack	Folder with tab, A4, 100 pieces per pack	3		
22	pack	Folder with tab, legal, 100 pieces per pack	3		
23	box	Index tab, self-adhesive, transparent, 5 sets per box	5		
24	set	Marker, Flourescent, assorted color, 3 colors per set,	31		

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

25	box	Paper Clip, vinyl/plastic coated, 33mm	3		
26	box	Rubber Band Big,	1		
27	pad	Note PAD, stick on, 2"x3", 100 sheets per pad	21		
28	pad	Note PAD, stick on, 3"x4", 100 sheets per pad	10		
29	pad	Note PAD, stick on, 3"x3", 100 sheets per pad	10		
30	ream	Bond Paper, 70gsm, A4 size	42		
31	ream	Bond Paper, 70gsm, legal size	52		
32	bottle	Ink, Epson T6641 Black	13		
33	bottle	Ink, Epson T6642 Cyan	6		
34	bottle	Ink, Epson T6643 Magenta	3		
35	bottle	Ink, Epson T6644 Yellow	4		
36	pack	Laminating Film (250 mic)	11		
37	pack	Sticker paper, A4	27		
38	roll	Double Sided Tape (12mmx10m), Tissue Type	17		
39	pack	Photo paper, A4	18		
40	piece	Certificate Holder A4, Black	15		
41	pack	Vellum Board Paper, A4	57		
42	bottle	Ink, Brother D60 Black	36		
43	bottle	Ink, Brother BT 5000 Cyan	28		
44	bottle	Ink, Brother BT 5000 Magenta	27		
45	bottle	Ink, Brother BT 5000 Yellow	27		
46	bottle	Ink, Epson 003 Black	15		
47	bottle	Ink, Epson 003 Yellow	9		
48	pack	Specialty paper 180gsm, A4, light cream	15		
49	piece	Certificate Holder, A4 size	16		
50	pack	Ear Tabs (sign here)	14		
51	piece	Unipin sign pen, black, 0.5	36		
52	piece	Gelpen 0.5, green	200		
53	roll	Yarn (japanese cord), green	10		
54	piece	Plastic Envelope long	15		
55	piece	Sign pen, BP-1 RT Black Ballpoint pen	9		
		SUB-TOTAL			
		OTHER SUPPLIES AND MATERIALS			
56	pack	Battery AA, pack of 2 pieces	103		
57	pack	Battery AAA, pack of 2 pieces	92		
58	can	Cleanser, scouring powder, 350g	1		
59	piece	Detergent Bar, 140g	10		
60	pouch	Detergent Powder, all purpose, 1kg	15		
61	can	Disinfectant Spray, aerosol type, 400g	38		
62	piece	Dust Pan, rigid non-breakable plastic	1		
63	can	Furniture Cleaner, aerosol type, 300ml	6		
64	roll	Garbage Bag, 37"x40", XXL, 10 pieces per pack Black,	22		
65	roll	Garbage Bag, Large, black	16		
66	roll	Garbage bag, XL black	20		

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

67	roll	Garbage bag, XL yellow	4		
68	piece	Light-Emitting Diode (LED) light bulb, 7 watts	6		
69	roll	Plastic Twine	34		
70	pack	Tissue, interfold, 100% virgin pulp, 1ply, 175pulls, sheet size: 175mmx205mm	82		
71	pack	Toilet tissue Paper, 3-ply, 12's	157		
72	roll	Paper Towel, 3 ply, All-purpose Kitchen towel	13		
73	can	Insecticide, 600ml	34		
74	bottle	Glass Cleaner, 500ml	5		
75	bottle	Dishwashing liquid, 500ml, calamansi flavor	31		
76	bottle	Bleaching Solution, 450ml	4		
77	piece	Deodorant cake, 100g	62		
78	roll	Garbage Bag, Large, green	6		
79	roll	Garbage Bag, Large, yellow	7		
80	piece	Water Absorbtion Doormat, gray, 50x60cm, rubber bottom	10		
81	roll	Garbage Bag, 37"x40", XXL, 10 pieces per pack Green	8		
82	roll	Garbage Bag, 37"x40", XXL, 10 pieces per pack Yellow	8		
83	piece	Lona, 20x40ft	2		
84	piece	Office File document storage box with lid Size: 10 1/4x12 1/2x 15 3/4 inches, heavy duty.	300		
		SUB-TOTAL			
		GRAND TOTAL			

TOTAL AMOUNT IN WORDS

Signature Over Printed Name of Bidder

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

Annex "D"

Technical Specifications

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification"

Item No.	Unit	Item Description	Quantity	Statement of Compliance
OFFICE SUPPLIES				
1	piece	Clearbook, 20 transparent pockets, legal	13	
2	piece	Sign pen, Extra Fine, black, 0.3mm	82	
3	piece	Sign pen, Fine Tip, black, 0.4mm	64	
4	piece	Sign pen, medium Tip, black, 0.5mm	50	
5	piece	Sign pen, Extra Fine, blue, 0.3mm	14	
6	piece	Sign pen, Fine Tip, blue, 0.4mm	46	
7	piece	Sign pen, medium Tip, blue, 0.5mm	56	
8	piece	Pentel Signpen, blue, 0.07mm	2	
9	bottle	Ink, for stamp pad, black, 50ml	10	
10	piece	Glue, 130g	10	
11	box	Staple wire, standard #35	23	
12	roll	Tape masking, 24mm	22	
13	roll	Tape masking, 48mm	22	
14	roll	Tape, packaging, 48mm	22	
15	roll	Tape, transparent, 24mm	54	
16	roll	Tape, transparent, 48mm	8	
17	piece	Correction tape, 8 meters	92	
18	piece	Data File Folder, horizontal, chip board: 2.55mm thick, leatherette paper taglia lock, W-75mm, L-380mm, H-23mm, Green-70, Red-3, green-4	7	
19	piece	Envelope, expanding plastic	1	
20	piece	File organizer, expanding, plastic, legal	1	
21	pack	Folder with tab, A4, 100 pieces per pack	3	
22	pack	Folder with tab, legal, 100 pieces per pack	3	
23	box	Index tab, self-adhesive, transparent, 5 sets per box	5	
24	set	Marker, Fluorescent, assorted color, 3 colors per set,	31	
25	box	Paper Clip, vinyl/plastic coated, 33mm	3	
26	box	Rubber Band Big,	1	
27	pad	Note PAD, stick on, 2"x3", 100 sheets per pad	21	
28	pad	Note PAD, stick on, 3"x4", 100 sheets per pad	10	
29	pad	Note PAD, stick on, 3"x3", 100 sheets per pad	10	
30	ream	Bond Paper, 70gsm, A4 size	42	
31	ream	Bond Paper, 70gsm, legal size	52	
32	bottle	Ink, Epson T6641 Black	13	
33	bottle	Ink, Epson T6642 Cyan	6	

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

34	bottle	Ink, Epson T6643 Magenta	3
35	bottle	Ink, Epson T6644 Yellow	4
36	pack	Laminating Film (250 mic)	11
37	pack	Sticker paper, A4	27
38	roll	Double Sided Tape (12mmx10m), Tissue Type	17
39	pack	Photo paper, A4	18
40	piece	Certificate Holder A4, Black	15
41	pack	Vellum Board Paper, A4	57
42	bottle	Ink, Brother D60 Black	36
43	bottle	Ink, Brother BT 5000 Cyan	28
44	bottle	Ink, Brother BT 5000 Magenta	27
45	bottle	Ink, Brother BT 5000 Yellow	27
46	bottle	Ink, Epson 003 Black	15
47	bottle	Ink, Epson 003 Yellow	9
48	pack	Specialty paper 180gsm, A4, light cream	15
49	piece	Certificate Holder, A4 size	16
50	pack	Ear Tabs (sign here)	14
51	piece	Unipin sign pen, black, 0.5	36
52	piece	Gelpen 0.5, green	200
53	roll	Yarn (japanesse cord), green	10
54	piece	Plastic Envelope long	15
55	piece	Sign pen, BP-1 RT Black Ballpoint pen	9
		SUB-TOTAL	
		OTHER SUPPLIES AND MATERIALS	
56	pack	Battery AA, pack of 2 pieces	103
57	pack	Battery AAA, pack of 2 pieces	92
58	can	Cleanser, scouring powder, 350g	1
59	piece	Detergent Bar, 140g	10
60	pouch	Detergent Powder, all purpose, 1kg	15
61	can	Disinfectant Spray, aerosol type, 400g	38
62	piece	Dust Pan, rigid non-breakable plastic	1
63	can	Furniture Cleaner, aerosol type, 300ml	6
64	roll	Garbage Bag, 37"x40", XXL, 10 pieces per pack Black,	22
65	roll	Garbage Bag, Large, black	16
66	roll	Garbage bag, XL black	20
67	roll	Garbage bag, XL yellow	4
68	piece	Light-Emitting Diode (LED) light bulb, 7 watts	6
69	roll	Plastic Twine	34
70	pack	Tissue, interfold, 100% virgin pulp, 1ply, 175pulls, sheet size: 175mmx205mm	82
71	pack	Toilet tissue Paper, 3-ply, 12's	157
72	roll	Paper Towel, 3 ply, All-purpose Kitchen towel	13
73	can	Insecticide, 600ml	34
74	bottle	Glass Cleaner, 500ml	5

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

75	bottle	Dishwashing liquid, 500ml, calamansi flavor	31
76	bottle	Bleaching Solution, 450ml	4
77	piece	Deodorant cake, 100g	62
78	roll	Garbage Bag, Large, green	6
79	roll	Garbage Bag, Large, yellow	7
80	piece	Water Absorbent Doormat, gray, 50x60cm, rubber bottom	10
81	roll	Garbage Bag, 37"x40", XXL, 10 pieces per pack Green	8
82	roll	Garbage Bag, 37"x40", XXL, 10 pieces per pack Yellow	8
83	piece	Lona, 20x40ft	2
84	piece	Office File document storage box with lid Size: 10 1/4x12 1/2x 15 3/4 inches, heavy duty,	300

I hereby certify to comply with all the above technical specifications.

Name of Bidder

Signature Over Printed Name of Representative

Date

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,

(042) 784-0391, (042) 784-0321

DepEdTayoQuezon

www.depedquezon.com.ph

quezon@deped.gov.ph



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

CHECKLIST OF ELIGIBILITY AND TECHNICAL DOCUMENTS FOR SUBMISSION

Class "A" Documents

1. Legal Documents

- Philgeps Registration
- Mayor's/Business Permit
- DTI or SEC Registration
- BIR Certificate of Registration (line of business shall be relevant to the kind of goods or services to be supplied)
- Income/Business Tax Return (for ABCs above 500k)

2. Technical Documents

- Notarized Omnibus Sworn Statement
- Special Power of Attorney for Single Proprietorship or Secretary's Certificate for Corporation, if applicable
- Statement of Compliance to Technical Specifications

Class "B" Documents

- JVA or the Duly Notarized Statement in accordance with Section 23.1(b) of the 2016 Revised IRR, if applicable

Notes:

- 1. All documents must be prepared in two (2) sets of copies, one (1) original copy and one (1) photocopy*
- 2. The proposal shall be accompanied by the aforementioned documents, otherwise, non-submission of which shall result to disqualification of proposal.*
- 3. Documents must be fastened to avoid missing of pages and must be have ear tags for easy identification*

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



DepEdTayoQuezon



www.depedquezon.com.ph



quezon@deped.gov.ph